



Oneida Little League Registration Tutorial

Welcome to our new online registration system! This system will allow us to better serve our participants. Once you register online you will be able to add your child to your account and based on their age each year, the site will be able to show which programs they are eligible for. In addition, if you move or get new contact information, you will be able to log in and update this information yourself so the league and your coaches always have the most current information. There are many more features we will be releasing as the site progresses to include scheduling and important notifications.

This guide will walk you through the basics of the online registration process.

Step 1) Navigate to oneidalittleleague.com and follow the link to register online at our new website.

ONEIDA LITTLE LEAGUE

Register / Login

HOME SPONSORS CONTACT

WELCOME!

Welcome! Oneida Little League offers excellent Baseball and Softball programs to boys and girls ages 6-13.

Please bear with us as our site is currently under construction!

LATEST NEWS [View All News](#)

WELCOME!

Welcome to our new website! Click this article to learn more about our site and upcoming changes.

REGISTRATION IS NOW OPEN!

Online registration for spring 2014 is now OPEN! Click this article to get all the info you need to register your little leaguer straight from our site!

Oneida Little League
PO Box 661
Oneida, NY 13421
Email - oneidalittleleague@gmail.com

SUMMIT DeBostis & Schaal Attorneys At Law Becker Photography

Step 2) In the upper right corner of the new website, click “Register” (or “Login” if you have already registered on our site). If you have forgotten your password, from the “Login” screen you can click “Forgot Username or Password?” and the system will assist you.

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Step 3) As a new user, fill in the required fields marked with the red asterisk (*) as shown below, and then click "Create New Account".

The screenshot shows the Oneida Little League website's registration page. At the top, there is a navigation bar with the Oneida Little League logo, the text "ONEIDA LITTLE LEAGUE", and links for "HOME", "SPONSORS", and "CONTACT". A "Register / Login" link is also present in the top right corner. The main content area is titled "LOGIN/REGISTER" and is divided into two columns: "Returning Customer" and "New Customer Primary Contact".

Returning Customer:

- * User Name:
- * Password:
-
- Stay Signed In
- [Forgot Username or Password?](#)

New Customer Primary Contact:

- * First Name:
- Middle Initial:
- * Last Name:
- Suffix:
- * Email Address:
- * User Name:
- Only letters, numbers, @ dot (.) and underscore (_) are allowed
- * Password:
- * Reenter Password:
-

At the bottom left, there is a Norton Secured logo with the text "Need Help? Registration Help" and "powered by VeriSign". Below that, it says "ABOUT SSL CERTIFICATES".



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Step 4) Enter the Primary Contact information and if applicable, enter the Secondary Contact Information. Click “Next” to continue.

ONEIDA LITTLE LEAGUE

My Account / Logout

HOME SPONSORS TEAM CENTRAL CONTACT

LOGIN/REGISTER

Note: All fields marked with an asterisk () are required.

| Primary Contact Information | Secondary Parent / Guardian Information |
|---|---|
| * Street: <input type="text"/> | First Name: <input type="text"/> |
| Unit: <input type="text"/> | Last Name: <input type="text"/> |
| * City: <input type="text"/> | Street: <input type="text"/> |
| * State: <input type="text" value="<Not Specified>"/> | Unit: <input type="text"/> |
| * Zip Code: <input type="text"/> | City: <input type="text"/> |
| * Country: <input type="text" value="United States"/> | State: <input type="text" value="<Not Specified>"/> |
| * Telephone: <input type="text"/> | Zip Code: <input type="text"/> |
| Cell Phone: <input type="text"/> | Telephone: <input type="text"/> |
| | Cell Phone: <input type="text"/> |
| | Secondary Contact Email: <input type="text"/> |

[Cancel](#) [Next](#)

Need Help?
Registration Help



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Step 5) On the next screen, enter your child's information and click "Next" or click "Add Another Participant" if you have multiple children in the program. (Note: Sibling discounts will not be displayed until checkout).

The screenshot shows the 'Add a New Participant' form on the Oneida Little League website. The page header includes the Oneida Little League logo and navigation links: HOME, SPONSORS, TEAM CENTRAL, and CONTACT. A 'My Account / Logout' link is also visible in the top right corner. The form itself is titled 'Add a New Participant' and contains the following fields:

- All fields marked with an asterisk (*) are required.
- Same as Primary Contact:
- * Participant's First Name:
- Participant's Middle Initial:
- * Participant's Last Name:
- * Participant's Gender:
- * Participant's Date of Birth: Month , Day , Year
- Participant's Email:
- * Street:
- Unit#:
- * City:
- * State:
- * Zip Code:
- * Country:
- * Telephone:
- Cellphone:

At the bottom of the form, there are three buttons: 'Cancel', 'Add Another Participant', and 'Next'. Below the form, there is a 'Need Help?' section with a 'Registration Help' link and a 'Norton SECURED' logo powered by VeriSign.



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Step 6) The website will now show which programs your child is eligible to register for. If multiple programs are listed it is recommend that you select the preferred program you would like your child to participate in. **This selection does not guarantee that they will be placed in that program as all placements are based on evaluation scores. The only exceptions to this will be the Minors Softball program and returning Majors players. There are no evaluation requirements for Girls Minors and returning Majors players remain on the same team for the duration of their Oneida Little League participation.**

My Account / Logout

ONEIDA LITTLE LEAGUE

HOME SPONSORS TEAM CENTRAL CONTACT

AVAILABLE PROGRAMS

Available Programs

Name: Johnny (Click your programs & signup today!)

| Program Name | Details | Start Date | End Date | Price |
|---|-------------------------------|------------|------------|---------|
| <input type="checkbox"/> OLL Spring 2014 Registration | Intermediate (50/70) Baseball | 04/07/2014 | 06/21/2014 | \$58.00 |

<< Back Next >>

 **Need Help?**
Registration Help

powered by VeriSign
ABOUT SSL CERTIFICATES

Oneida Little League
PO Box 661



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Step 7) Review your shopping cart and proceed. If you remove an item from the cart, click “Update Cart” to refresh the cart. Click “Next” to continue.

The screenshot shows the Oneida Little League website's shopping cart interface. At the top, there is a navigation bar with the Oneida Little League logo and the text "ONEIDA LITTLE LEAGUE". Below this, a blue navigation bar contains links for "HOME", "SPONSORS", "TEAM CENTRAL", and "CONTACT". In the top right corner, there is a "My Account / Logout" link and social media icons for Facebook, Twitter, and LinkedIn.

The main content area is titled "SHOPPING CART" and contains a "Shopping Cart Details" section. This section features a table with the following columns: Program, Details, First Name, Last Name, Price, and Remove. The table contains one row of data:

| Program | Details | First Name | Last Name | Price | Remove |
|--|-------------------------------|------------|-----------|---------|--------------------------|
| OLL Spring 2014 Registration | Intermediate (50/70) Baseball | Johnny | | \$58.00 | <input type="checkbox"/> |

Below the table, the subtotal is displayed as "SUBTOTAL: \$58.00". At the bottom of the cart area, there are three buttons: "<< Back", "Update Cart", and "Next >>".

Below the cart area, there is a security notice for Norton Secured, powered by VeriSign, with a link for "Need Help? Registration Help".

At the bottom right of the page, there is a blue box containing the Oneida Little League address: "Oneida Little League, PO Box 661, Oneida, NY 13421".

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Step 8) On the next screen, fill out the Additional Participation information.

My Account / Logout   

 ONEIDA LITTLE LEAGUE

HOME SPONSORS TEAM CENTRAL CONTACT

ADDITIONAL PARTICIPANT INFORMATION

All fields marked with an asterisk (*) are required.

Participant: Johnny **Program:** OLL Spring 2014 Registration

* **Player's "Little League Age"**
(How do you determine player's "Little League Age"?
The player's Little League Age for Baseball is the
Player's age on 04/30/2013 and for Softball it is the
player's age on 12/31/2013.)

* **Player's School**

* **Player's Grade**

* **Did this player play for Oneida Little League in Spring 2013?**
(If No, we will need a copy of your player's birth
certificate for age verification. Please bring this copy
with you to the player's first tryout date (further
information on tryouts will be emailed to you.)

Yes No

If yes, what team?
(If your player played on a team in 2013, please select



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Step 9) Please let us know if you will be able to help volunteer this year as a Manager, Coach or in some other capacity. Little league is run completely by volunteers and every year we need new volunteers to step up and help run our programs. If you are a returning volunteer or a new one please let us know so that we may contact you about training opportunities we will be offering before the season begins. Each program you have registered a child for will list four volunteer positions. Please let us know which positions you are interested in by checking the boxes. Feel free to check them all if you do not have a preference but are interested in helping out.

The screenshot shows the Oneida Little League website's volunteer selection interface. At the top, there is a navigation bar with the Oneida Little League logo and the text 'ONEIDA LITTLE LEAGUE'. Below the logo, there are links for 'HOME', 'SPONSORS', 'TEAM CENTRAL', and 'CONTACT'. In the top right corner, there is a 'My Account / Logout' link and social media icons for Facebook, Twitter, and YouTube.

VOLUNTEER SELECTION

Volunteer

| Program | Details | Volunteer Role | Select |
|------------------------------|-------------------------------|-----------------|--------------------------|
| OLL Spring 2014 Registration | Intermediate (50/70) Baseball | Assistant Coach | <input type="checkbox"/> |
| OLL Spring 2014 Registration | Intermediate (50/70) Baseball | Grounds | <input type="checkbox"/> |
| OLL Spring 2014 Registration | Intermediate (50/70) Baseball | Other | <input type="checkbox"/> |
| OLL Spring 2014 Registration | Intermediate (50/70) Baseball | Team Manager | <input type="checkbox"/> |

[More Volunteer Roles](#)

[<< Back](#) [Next >>](#)

 **Need Help?**
Registration Help



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Step 10) Complete the Payment Processing screen. Sibling discounts or late fees will automatically be applied based on the date you process your payment (a \$10 late fee will be applied after February 28, 2014).

My Account / Logout

ONEIDA LITTLE LEAGUE

HOME SPONSORS TEAM CENTRAL CONTACT

CHECKOUT

Note: All fields marked with an asterisk(*) are required

Registration Summary

| Program | Details | Participant Name | Description | Amount |
|------------------------------|-------------------------------|------------------|----------------|---------|
| OLL Spring 2014 Registration | Intermediate (50/70) Baseball | Johnny | Division Price | \$58.00 |
| Registration Total | | | | \$58.00 |

Payment Type

Visa / Master Card

Address Information

Registration Billing Address

(The information should be the same as your credit card billing information.)

* First Name:

Middle Name:

Step 11) The order confirmation screen will appear. Please follow the instructions in the Order Confirmation area and please note the Payment Note at the bottom of the screen.

Step 12) You will then be returned to your account where you can manage your information. You can also adjust your volunteer information, edit participant info, view your orders, and once on a team, view team information. If you have any additional questions please contact us at oneidalittleleague@gmail.com.